

REPORT OF LEVEL I INVESTIGATION

Student's Name: \_\_\_\_\_

Student's Age: \_\_\_\_\_ Student's Grade: \_\_\_\_\_

Student's Attendance Center: \_\_\_\_\_

Student's Address: \_\_\_\_\_

Name of Accused School Employee: \_\_\_\_\_

Employee's Position/Assignment with School: \_\_\_\_\_

Name, Address of Complainant: \_\_\_\_\_

\_\_\_\_\_

Name, Address of Student's Parent/Guardian, if different from Complainant: \_\_\_\_\_

\_\_\_\_\_

Date Report of Abuse Filed: \_\_\_\_\_

Type of Abuse Alleged:  Physical  Sexual

Describe the nature, extent, and cause of the student's injury, if any and if known: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Summarize your investigation, attaching additional pages as needed. DO NOT use the full names of student witnesses.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Were audiotapes made of any interviews?  Yes  No Videotapes?  Yes  No

Were parents/guardians of Pre-K—6<sup>th</sup> grade students who were interviewed as allegedly abused students or witnesses in a sexual abuse investigation advised of their right to see and hear such interviews?  Yes  No      Was this right exercised?  Yes  No

Was any action taken to protect the allegedly abused student during or as a result of this investigation?  Yes  No      If yes, check all that apply:

- |                                                                |                                                          |
|----------------------------------------------------------------|----------------------------------------------------------|
| <input type="checkbox"/> Student excused from school           | <input type="checkbox"/> School employee placed on leave |
| <input type="checkbox"/> Student assigned to a different class | <input type="checkbox"/> Other (Specify): _____          |
- 

**LEVEL ONE INVESTIGATOR’S CONCLUSION**

**The Complaint is being dismissed for lack of jurisdiction.**

- Physical abuse alleged, but no evidence of student physical injury exists.
- Physical abuse alleged, but nature of alleged incident makes it unlikely an injury as defined in the Chapter 102 rules occurred.
- Sexual abuse alleged, but the alleged actions of the school employee, even if true, would not meet the definition of sexual abuse in the rules.
- Allegedly abused student was not a student at the time of the incident.
- Accused school employee is not currently employed by this school district or was not a school employee at the time of the alleged event.
- Alleged incident did not occur on school grounds, on school time, at a school-sponsored activity, nor in a school-related context.

**The Complaint has been investigated and concluded at Level One as UNFOUNDED.**

- Complaint was withdrawn or recanted.
- Insufficient evidence exists that an incident of abuse, as defined by the rules, took place.

**The Complaint has been investigated at Level One and is FOUNDED.**

- The investigation is founded at Level One and is being turned over to Level Two for further investigation.

- The investigation is concluded at Level One because the accused school employee has admitted the violation, resigned, or agreed to relinquish any teaching license held.

**CURRENT STATUS OF THE INVESTIGATION**

- Closed. No further investigation is warranted.
- Closed and referred to school officials.
- Deferred temporarily to law enforcement.
- Turned over to Level Two investigator for further investigation as a personnel matter.

Other Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*I have given a copy of the complaint of abuse and of this investigation report to the person filing the report (if he or she is the student's parent(s) or guardian(s)) and informed the person filing the report of the options of contacting law enforcement, private counsel, the State Board of Educational Examiners, if the accused school employee holds an Iowa practitioner's certificate or license, the Department of Education's transportation consultant if the accused employee holds a bus driver's authorization, or the local school board if the accused is an other non-licensed employee.*

\_\_\_\_\_  
Name of Level I Investigator (Print)

\_\_\_\_\_  
Signature of Level I Investigator

\_\_\_\_\_  
Date